



FUFA WOMEN'S CLUB LICENSING REGULATIONS

2026 EDITION

AUTHORITY

FUFA President: **Hon. Magogo MOSES HASSIM**

FUFA C.E.O: **Edgar WATSON SUUBI**

ADDRESS:

FUFA House, Plot 879, Albert Cook Road – Mengo
P.O. Box 22518, Kampala, (UG)
Tel +256 312 290 403, Fax: +256 41 272702,
Mail: admin@fufa.co.ug, www.fufa.co.ug



Federation of Uganda Football Associations (FUFA)

**REGULATIONS ON CLUB LICENSING AND
REGISTRATION**

2026 EDITION



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PRELIMINARY

ABBREVIATIONS AND DEFINITIONS

1. **Accounting policies**

The specific principles, bases, conventions, rules and practices adopted by an entity in preparing and presenting its financial statements.

2. **Annual financial statements**

A complete set of financial statements prepared as at the statutory closing date, normally including a balance sheet, profit and loss account, a statement of cash flows and those notes, other statements and explanatory material that are an integral part of the financial statements.

3. **Audit**

The objective of an audit of financial statements is to enable the auditor to express an opinion whether the financial statements are prepared, in all material respect, in accordance with an identified financial reporting framework. The phrases used to express the auditor's opinion are "give a true and fair view" or "present fairly, in all material respects", which are equivalent terms. A similar objective applies to the audit of financial or other information prepared in accordance with appropriate criteria. In an audit engagement, the auditor provides a high but not absolute, level of assurance that the information subject to audit is free of material misstatement. This is expressed positively in the audit report as reasonable assurance.

4. **Budget**

The schedules containing an entity's future financial information, based on management's assumptions about events that may occur in the future and possible actions by an entity.

5. **Cash and cash equivalents**

Cash comprises cash on hand and demand deposits. Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

6. **CAF**

Means the "Confederation Africaine de Football".

7. **CAF Interclub Competitions**

Means the club competitions organized by CAF.

8. **CAF Stadium Regulations**

Regulations which stipulate the requirements for stadiums to be used by clubs for CAF club competition matches.

9. **CAF Club Licensing Quality Standard**

A document that defines the minimum requirements with which licensors must comply in order to operate the CAF Club Licensing System.

10. Club Licensing Online Platform “CLOP”

The CAF Club Licensing Online Platform is an online tool for managing the club licensing process. The Clop is an IT system developed by CAF for the purpose of gathering information from Applicants/Licensees and for sharing information with Licensors concerning their affiliated clubs, within the scope of the implementation, assessment, and enforcement of these Regulations.

11. Coach

An individual employed in a football-specific occupation by a professional club whose: employment duties consist of one or more of the following: training and coaching players, selecting players for matches and competitions, making tactical choices during matches and competitions; and/or Employment requires the holding of a coaching license in accordance with a domestic or continental licensing regulation.

12. Consolidated financial statement

Consolidated financial statements are financial statements of an entity with multiple divisions or subsidiaries.

13. Continental License

The license an applicant club applies for to compete in the CAF Champions League and CAF Confederation Cup.

14. Continental Criteria

Requirements divided into five categories (sporting, infrastructure, personnel and administrative, legal and financial) to be fulfilled by a Applicant for it to be granted a license to participate in the CAF Champions League and CAF Confederation Cup.

15. Core process

Minimum requirements that the licensor must put in place for verification of compliance with the criteria described in the regulations as a basis for the issue of a license to an applicant.

16. Criteria

These regulations have requirements divided into three categories, A, B, and C.

“A” – Club Licensing Criteria Gradation; **MANDATORY**: If the Applicant does not fulfil any A criteria requirements, then it shall not be granted with a license to participate in FUFA organized competitions.

“B” – Club Licensing Criteria Gradation; **OBLIGATORY**: these are the A and C criteria graduation requirements against which the applicant was issued a license and that should be upheld throughout the license period. If the Applicant does not fulfil any B criteria gradation, then it may be sanctioned, however the Applicant may still hold the license to continue to play in the FUFA organized competitions.

“C” – Club Licensing Criteria Gradation; **BEST PRACTICE**: these requirements are best practice recommendations. The applicant will score points if these requirements are fulfilled and

failure to obtain a pass mark score may lead to refusal to grant a license. Non-fulfilment of any C – criteria does not lead to any sanction.

17. Deadline for submission of the application to the licensor

The date by which each licensor requires Applicants to have submitted all relevant information for their applications for a license.

18. Domestic Criteria

Requirements divided into categories to be fulfilled by an Applicant for it to be granted a license to participate in the Member Association national competitions.

19. Employees

All professional players according to the FUFA Regulations on the Status and Transfer of Players, the administrative, technical, medical and security staff specified in the regulations

20. FIFA

Federation Internationale de Football Association.

21. Financial year

The financial reporting period as defined in the entity's founding documents, ending on the date defined as the financial year end.

22. FIFA Club Licensing Programme

An effective guideline for the implementation of club licensing and is part of FIFA repositioning club licensing from a regulatory instrument to a flexible and principle-based vehicle for the professionalization of club football.

23. FIFA Connect System

An information online system designed and implemented by FIFA that provides the FIFA ID and the API that provides the technical interface between electronic domestic transfer systems, electronic player registration systems and TMS for the electronic exchange of information.

24. Electronic player registration system:

an online electronic information system with the ability to record the registration of all players at their association. The electronic player registration system must be integrated with the FIFA Connect ID Service and the FIFA Connect Interface in order to exchange information electronically. The electronic player registration system must provide all registration information for all players from the age of 12 through the FIFA Connect Interface and, in particular, must assign each player a FIFA ID utilizing the FIFA Connect ID Service.

25. FIFA ID

The worldwide unique identifier given by the FIFA Connect System to each football stakeholder (club, association and player...).

26. Independent auditor

An auditor who is independent of the entity, in compliance with the IFAC Code of Ethics for

Professional Accountants. For additional information, visit www.ifac.org. The term 'auditor' may also be used when describing related services or assurance engagements other than audits.

27. License

Certificate granted by the licensor confirming fulfilment of all mandatory minimum requirements by the licensee in order to participate in a CAF club competition or a National competition of the Member Association.

28. Applicant

A Legal entity fully and solely responsible for the football team participating in national and international club competitions which applies for a license.

29. Licensee

Applicant which has been granted a license by the licensor.

30. Licensing administration

The department or staff within the licensor that deals with club licensing matters.

31. Licensing season

The period of time during which a license that has been granted is valid. It commences on the day following the deadline laid down by CAF for submission of licensing decisions by the licensor to CAF and terminates on the day of the same deadline in the following year.

32. Licensing process

The process which leads to a license being granted (or denied).

33. Licensor

The Body that implements the club licensing system, grants or denies licenses and undertakes certain tasks in respect of the club monitoring process.

34. List of licensing decisions

The list submitted by the licensor to CAF containing, among other things, information about the Applicants that have undergone the licensing process and been granted or denied a license by the national decision-making bodies. The list will be in the format established and communicated by CAF.

35. League

An organization that is subordinate to an association.

36. May

Indicates a party's discretion to do something (i.e., optional).

37. Must or shall

Indicates an obligation to do something (i.e., mandatory).

38. National License

The license an applicant club applies for, to compete in the national competitions of the Member Association.

39. Member Association

An association that has been admitted into membership of CAF.

40. Minimum criteria

Criteria to be fulfilled by an Applicant in order to be granted a license.

41. Registration:

The act of making a written record containing details of a player on the FIFA Connect System that include:

- the start date of the registration (format: dd/mm/yyyy);"
- the full name (first, middle and last names) of the player;
- date of birth, gender, nationality and status as an amateur or a professional (as per article 2 paragraph 2 of these regulations);
- the type(s) of football the player will play (eleven-a-side football / futsal / beach soccer);
- the name of the club at the association where the player will play (including the FIFA ID of the club);
- the training categorization of the club at the moment of the registration;
- the FIFA ID of the player;
- the FIFA ID of the association."

42. Review

A review of submitted financial information is carried out by an auditor in order to express a conclusion whether, on the basis of the review, material facts are uncovered that cause the auditor to believe that the financial information may not have been prepared, in all material respects, in accordance with an identified financial reporting framework. A review, in contrast to an audit, is not designed to obtain reasonable assurance that the financial information is free from material misstatement. A review consists of making inquiries, primarily of the persons responsible for financial and accounting matters, and applying analytical and other review procedures. A review may bring significant matters affecting the financial information to the auditor's attention, but it does not provide the evidence that would be required for an audit.

43. Significant change

Means an event that is considered material to the documentation previously submitted to the licensor and that would require a different presentation if it had occurred prior to the submission of the licensing documentation.

44. Stadium

A venue at which a match is played, including the entire premises to the extent that a valid accreditation card or match ticket is required in order to gain access. This is typically the entire property inside the outer stadium perimeter fence.

45. Statutory closing date

This is the last day of the entity's Financial Year.

46. Subsequent events

Events or conditions occurring after the licensing decision.

47. Training facilities

The venue(s) at which a club's registered players undertake football training and/or youth development activities on a regular basis.

SECTION 1: GENERAL PROVISIONS

Article 1 **Introduction**

1. These regulations are divided into 3 main sections:
 - (a) The first section addresses the member association as the “Licensor”, and sets out its responsibilities, as well as defining the Applicant and the licensing bodies including the way the regulations are to be applied.
 - (b) The second section outlines the mandatory criteria the Applicant must meet to be licensed to participate in the FUFA Women Super League and FUFA Women Elite League.
 - (c) The third section outlines the final provisions of the regulations.
2. These regulations govern the rights, duties and responsibilities of all parties involved in the FUFA club licensing system and define in particular:
 - (a) The minimum requirements to be fulfilled by FUFA to act as the licensor for its clubs;
 - (b) The minimum procedures to be followed by FUFA in its assessment of the club licensing criteria.
 - (d) The minimum sporting, infrastructure, personnel and administrative, legal and financial criteria to be fulfilled by a club to be granted a license by its licensor as part of the admission procedure to enter the FUFA Women Super League and FUFA Women Elite League.

Article 2 **Objectives**

1. The objectives of Club Licensing are to:
 - (a) set minimum standards in football;
 - (b) enforce good football governance by safeguarding the credibility and integrity of club competitions;
 - (c) ensure and enforce clubs’ financial stability and transparency;
 - (d) enhance fans development by clubs;
 - (e) ensure and enforce sporting values in accordance with the principles of fair play as well as safe and secure match environments;
 - (f) ensure and enforce commitment to youth education and development; To improve the level of professionalism within the football family;
 - (g) ensure and enforce transparency in the ownership of clubs;
 - (h) ensure and enforce transparency in the control of clubs; and
 - (i) produce professionally prepared players for the national teams.
 - (j) create and sustain a football economy

Article 3 **Scope**

1. These regulations shall establish binding rules and procedures for the issuance of a license to a football club/team to participate in Football Competitions by setting minimum requirements and procedure to be followed by the licensor and the Licensee.
2. A Club License is issued for a specific league division and/or Competition for a particular season. FUFA may also qualify the same license for other Football Competition

Article 4 **License and Applicant**

Application for a license

1. A Club which qualifies for the 1st and 2nd FUFA Women Football Divisions on sporting merit must apply and obtain a FUFA club license to participate in FUFA competitions.
2. A Club and/or the legal entity fully and solely responsible for the Club shall, as a condition precedent to applying for a Club License for a particular competition, submit an Expression of Interest Letter on the Club Licensing Online Platform (CLOP) within the deadline prescribed by the Licensor
3. Submission of the Expression of Interest Letter shall constitute formal acknowledgement and acceptance by the Applicant of these Regulations and an undertaking to comply fully with all licensing requirements.
4. The Applicant further acknowledges that submission and/or upload of all mandatory requirements within the prescribed deadline is essential for licensing, and any failure, omission or delay shall result in automatic refusal of the application and the Club shall not be granted a license.
5. A Club in the lower league and other FUFA organized, authorized competitions on sporting merit may also obtain a club license.
6. A license expires without prior notice at the end of the season for which it was issued.
7. A license cannot be transferred.
8. Issuance of a provisional license is prohibited
9. A license may be withdrawn by the licensor's decision-making bodies if;
 - (a) Any of the conditions for the issuing of a license are no longer satisfied.
 - (b) The licensee violates any of its obligations under the FUFA club licensing regulations.
 - (c) The licensee violates FUFA Rules and fails to undertake corrective measures as decided by FUFA

Article 5 **The Licensor**

Obligations

1. The Licensor shall govern the licensing system, appoint the corresponding licensing bodies and determine the necessary processes and content.
2. The Licensor guarantees the Licensee full confidentiality regarding all information given by the Applicant during the licensing process.
3. Anyone involved in the licensing process or appointed by the licensor must sign a confidentiality clause before commencing their tasks

Article 6 **Decision-Making Bodies**

1. The Licensor shall establish appropriate administration structures and appoint staff members.
2. The Licensor shall establish two decision-making bodies, the names of which it shall determine.
 - (a) First-instance body (FIB);
 - (b) Appeals Body (AB)
3. The decision-making bodies shall be independent from each other. They shall receive administrative support from the administration of the Licensor.
4. A member of a decision-making body must in all cases automatically abstain if there is any doubt as to his/her independence towards the Applicant or if there is a conflict of interest.
5. The independence of a member may not be guaranteed if he/she or any member of his/her family (spouse, children, parents, and siblings) is a member, shareholder, business partner, sponsor or consultant, etc. of the Applicant. The foregoing list is illustrative and not exhaustive.
6. The Licensor can hire private and independent entities to evaluate documents and inspect the facilities and submit a report for the decision-making process of the FIB

Article 7 **First Instance Body (FIB)**

1. The FIB shall decide on whether a license shall be granted to an applicant based on the documents provided and in accordance with the provisions of these regulations at the submission deadline set by the Licensor.

2. Unless provided otherwise by the statutes, the FUFA Executive Committee shall decide on the composition of this body.
3. The First Instance Body (FIB) shall consist of seven (7) members. The quorum for any meeting convened to make a decision shall be three (3) members. Decisions shall be made by a majority of the members present and voting, and in the event of a draw, the Chairperson shall have a casting vote.
4. In the case of a licensee refusal, the decision must be communicated in writing with justification.
5. Members of the FIB shall not belong simultaneously to;
 - I. Any judicial body/Executive committee of the Licensor and must act impartially in the discharge of their duties.
 - II. The executive body or administration of the licensor or its affiliated league.
 - III. The Ownership or Management personnel of an affiliated club
6. Members of the FIB shall not act simultaneously as the licensor's club licensing manager or general secretary
7. The Licensor shall appoint a full-time employee as the licensing manager who shall be the Secretary of the FIB.
8. The FUFA Executive Committee shall appoint members of the FIB.
9. FUFA may appoint an independent professional consultancy firm to review, evaluate and analyze the documents and submissions lodged by applicants in the club licensing process. The appointed consultancy firm shall submit a report to the FIB on the applicant's compliance or non-compliance with these Regulations, and such report shall be used by the FIB as guidance in reaching its final licensing decision.

Article 8 Appeals Body (AB)

1. The AB shall decide on appeals submitted against the decision of FIB in writing and make a final and binding decision on whether a license shall be granted or not.
2. Appeals may only be lodged by the Applicant following a refusal or withdraw of license by the FIB
3. The AB shall make its decision based on the decision of the FIB and only based on the evidence provided by the appellant before the FIB. A written request for appeal shall be made by the set deadline.
4. In the case of a license refusal, the decision must be put in writing and justified.

5. The Licensor shall decide whether the club licensing system comes under the jurisdiction of the arbitration specified in its statutes. In this respect, particular attention shall be paid to the relevant deadlines for entering confederation club competitions.
6. Unless otherwise provided by the statutes, the FUFA Executive Committee shall decide on the composition of the AB.
7. The Appeals Body shall consist of four (4) members. The quorum for any meeting convened to make a decision shall be three (3) members. Decisions shall be made by a majority of the members present and voting, and in the event of a draw, the Chairperson shall have a casting vote.
8. Administrative staff of the Licensor and the Leagues shall not be members of the AB.
9. Members of the AB shall not belong simultaneously to;
 - (a) Any other judicial body/Executive committee of the Licensor.
 - (b) The executive body or administration of the licensor or its affiliated league.
 - (c) The Ownership or Management personnel of an affiliated club
10. Members of the AB shall not act simultaneously as the licensor's club licensing manager and or general secretary
11. The FUFA Executive Committee shall appoint members of the AB.

Article 9 Decision-Making Procedure

1. In these regulations or in a specific regulation or circulars, the Licensor shall define procedural rules with respect to decision-making. These shall, as a minimum, regulate the following standards:
 - (a) deadlines (e.g., submission deadlines);
 - (b) the principle of equality and equity treatment;
 - (c) representation (e.g., legal representation);
 - (d) the right to be heard (e.g., convocation, hearing);
 - (e) time limit to issue a request (e.g., calculation, compliance, interruption and extension thereof);
 - (f) time limit to appeal;
 - (g) effect of the appeal;

- (h) type of evidence requested;
 - (i) burden of proof (e.g., Applicant has burden of proof);
 - (j) decisions (in writing with reasons, etc);
 - (k) grounds for complaint;
 - (l) content and form of pleadings, deliberation and hearings;
 - (m) Cost of procedure, administrative fee and deposit.
2. The procedural rules shall be as set out in Annex 1 of these regulations.

Article 10 Extraordinary Application of the Club Licensing System

1. If a club qualifies for a national or international club competition based on its sporting results but has not undergone a national licensing process at all or has undergone a licensing process which is lower/not equivalent to the one applicable to top-division clubs because it belongs to a division other than the top division, the Licensor may on behalf of such a club – request for the extraordinary application of the club licensing system.
2. Based on such an extraordinary application, the relevant body organizing the respective club competition may grant special permission to enter the corresponding club competition which only applies to that specific applicant and for the season in question.
3. The relevant body organizing the respective club competition shall define the relevant procedure.

Article 11 Compliance Audits

1. The Licensor (CAF and/or FUFA) may conduct compliance audits of an Applicant / Licensee at any time.
2. Compliance audits aim to ensure that the Applicants have fulfilled their obligations as defined in these Regulations and that the License was correctly awarded at the time of the final decision of the Licensor.
3. Non-cooperation of the Licensee to execute a compliance audit shall be referred to the FUFA judicial bodies for appropriate action.

Article 12 Core Process

Introduction

1. This article defines the assessment process (hereinafter referred to as “core process”) of the club licensing system.

Principle

2. The Core Process describes the minimum requirements that the Licensor must put in place for the verification of the criteria described in these regulations (sporting criteria, infrastructure criteria, personnel & administrative criteria, legal criteria and financial criteria) to control the issue of a license to an Applicant.
3. The Core Process consists of the following key steps:
 - (a) Sending of the Club Licensing Regulation to the Applicants
 - (b) Calling for submission of expression of interest from the Clubs intending to participate in the competitions
 - (c) invitation to the Applicants that expressed interest to submit their application for a License;
 - (d) distribution of the licensing documentation and deadlines to the Applicants;
 - (e) return of the licensing documentation from the Applicants to the Licensor;
 - (f) assessment of the documentation by the Licensor, including visits to and / or audits of the Applicants;
 - (g) assessment and decisions by the decision-making bodies
 - (h) communication of the License decisions, in writing, to the Applicants;
 - (i) communication of any applicable sanctions, in writing, to the Applicants;
 - (j) Appeal (if applicable)

SECTION 2: MANDATORY REQUIREMENTS

Definition:

If the Applicant does not fulfil any of the Mandatory requirements, then a License shall not be granted to participate in the respective FUFA organized competitions.

A) GOVERNANCE

Article 13 Legal Criteria

Club ownership

1. The Club Ownership shall be managed as provided for in the FUFA Club Ownership Regulations
2. For the purposes of club licensing, the Applicant shall submit a copy of the Certificate of Ownership of the club as issued by FUFA

Declaration in Respect of Participation in CAF and FUFA Competitions.

3. The Applicant shall submit a legally valid declaration Form (F901) and expression of interest letter confirming that the Applicant:
 - (a) Recognises as legally binding the Statutes, Rules, Regulations and decisions of FIFA, CAF and FUFA, and recognises the arbitration mechanism established under the National Sports Act, Cap. 151, as the appellate forum prescribed under FUFA Statutes and Regulations. In the event that such arbitration mechanism is not fully operationalised at the relevant time, the Applicant recognise the Court of Arbitration for Sport (CAS), seated in Lausanne, Switzerland, as the applicable appellate forum in accordance with FUFA Statutes and Regulations. For the avoidance of doubt, decisions of the Club Licensing Appeals Committee shall be final and binding in all club licensing matters
 - (b) recognizes prohibition on recourse to ordinary courts under the FIFA and CAF and FUFA Statutes
 - (c) at national level, it will participate in competitions that are recognized and endorsed by FUFA
 - (d) at international level, it ONLY will participate in competitions recognized and endorsed by CAF and/or FIFA. To avoid any doubt, this provision does not relate to friendly matches
 - (e) will abide by and observe the provisions and conditions of the FUFA club licensing regulations throughout the license period

- (f) all submitted documents as part of the club licensing application are complete and correct
 - (g) upon demand by the licensor any time during the license period, the applicant shall provide club financial details at most 7 days from request
 - (h) authorizes the Licensor to examine documents and seek information and, in the event of any appeal procedure, to seek information from any relevant public authority or private body according to national law; and
 - (i) acknowledges that CAF and/or FIFA reserves the right to execute compliance audits at national level reviewing assessment procedures and the decision making of the licensor.
4. Declaration Form F901 shall not be accepted as valid unless it is duly signed by both the Club Chief Executive Officer and the Club Chairperson or President

Declaration of Non-Multiple Club Ownership

5. The Applicant shall submit a duly completed and legally valid Declaration Form (F904), signed by the authorized signatories of the club, confirming that no natural or legal person involved, directly or indirectly:
- (a) Holds securities or shares of any other club participating in the same competition; or
 - (b) Holds a majority of the shareholders' voting rights of any other club participating in the same competition; or
 - (c) has the right to appoint or remove a majority of the members of the administrative, management or supervisory body of any other club participating in the same competition; or
 - (d) is a shareholder and alone controls a majority shareholders' voting rights of any other club participating in the same competition, pursuant to an agreement entered into with other shareholders of the club in question;
 - (e) Is a member of any other club participating in the same competition;
 - (f) Is involved in any capacity whatsoever in the management, administration and/or sporting performance of any other club participating in the same competition;
 - (g) Has any power whatsoever in the management, administration and/or sporting performance of any other club participating in the same competition;
 - (h) This declaration must be validated by an authorized signatory.

Duty to notify significant changes

6. Any event occurring after the submission of the licensing documentation to the licensor representing a significant change compared to the information previously submitted, must be notified to the licensor within thirty (30) working days of the event.

Article 14 Administration and Personnel Criteria

ADMINISTRATION

The Applicant shall administer the club with distinct separation of powers as follows:

1. OWNERS:
 - (a) There shall be the OWNERS of the Club
 - (b) The Owners of the Club shall acquire ownership in accordance with the FUFA Club Ownership Regulations
 - (c) The roles of the owners shall include:
 - i) elect or appoint the Executive Board as provided for in the Clubs Statutes,
 - ii) approve the Annual Budget of the next Financial Year as proposed by the Executive Board
 - iii) approve Financial Reports of the Previous Financial Year as presented by the Executive Board
 - iv) appoint External Auditors,
 - v) amend the Club Statutes with the approval of FUFA,
 - vi) meet at least once a year in the Annual General Meeting.
 - (d) The owners of the club shall not perform any of the roles designated for the Executive Board or the Secretariat
2. EXECUTIVE BOARD
 - (a) There shall be the EXECUTIVE BOARD of the Club elected or appointed by the Owners of the Club. The Head of the EXECUTIVE BOARD of the Club shall be the Chairman/President.
 - (b) The roles of the Executive Board shall include:
 - i) appointing and supervising the Club CEO
 - ii) appointing or approving appointment of senior management of the secretariat. Senior management shall include Dep CEO, Heads of Departments and the Head Coach of the Club.
 - iii) discussing and approving the Annual Budget of the next Financial Year as proposed by the Secretariat
 - iv) discussing and approving Financial Reports of the Previous Financial Year as presented by the Secretariat,
 - v) proposing External Auditors for the approval of the Owners,
 - vi) proposing amendments to the Club Statutes with the approval of the Owners and eventually FUFA, meeting at least once a quarter.
 - (c) The Executive Board of the club shall not perform any of the roles designated for the Owners or the Secretariat

3. SECRETARIAT

- (a) There shall be the SECRETARIAT of the Club appointed by the Executive Board of the Club. The Head of the SECRETARIAT of the Club shall be the Club CEO.
- (b) The roles of the Secretariat shall include:
 - i) undertaking the day-to-day operations of the club
 - ii) implementing club policies
 - iii) implementing the club agenda
 - iv) preparing the Annual Budget of the next Financial Year
 - v) preparing Financial Reports of the Previous Financial Year,
 - vi) working with External Auditors,
- (c) The Club CEO and/or the Secretariat of the club shall not perform any of the roles designated for the Owners or the Executive Board
- (d) The Owners shall not change more than 50% of the Executive Board during the season without written authorization of FUFA
- (e) The Applicant shall be required to submit the management report of the preceding year detailing the performance of the administration as required by this provision

PERSONNEL

The Applicant shall employ and or appoint skilled personnel to run its daily business.

4. Club Chief Executive Officer.

- (a) The Applicant must employ a CLUB CEO who shall be responsible for day-to-day operation of the Club.
- (b) The Applicant shall submit the employment contract of the Club CEO which contract shall recognize FUFA and CAF regulations and decisions to take precedence over the terms of the Contract.
- (c) The Applicant Club Shall Submit;
 - i. A contract of Employment or appointment letter for the Club Chief Executive Officer and
 - ii. FAMACO II Certificate for the contracted CEO of the FUFA Women Super League and FAMACO I Certificate for contracted CEO of the FUFA Women Elite League.

5. Safe Guarding Officer

- (a) Each club shall appoint a Safeguarding Officer (or equivalent role such as Club Welfare Officer/Designated Safeguarding Lead).

- (b) The Safeguarding Officer shall be responsible for coordinating safeguarding arrangements, implementing procedures, raising awareness, and responding to any concerns in line with Safeguarding Policy.
- (c) Clubs must ensure the Safeguarding Officer completes required training and any necessary vetting.
- (d) The Applicant Club Shall Submit;
 - i. A safe guarding certificate of the appointed personnel

6. Head Coach

- (a) The Applicant must employ only one (01) Head coach at a time who shall be responsible for among others training and coaching players, selecting players for matches and competitions, making tactical choices during matches and competitions;
- (b) Only Coaches licensed by FUFA shall be eligible for employment.
- (c) Only persons who hold a minimum of CAF B coaching diploma shall be employed by the FWSL Clubs and CAF C coaching diploma shall be employed by the FWEL Clubs as a Club Head Coach respectively.
- (d) The Applicant must submit the following;
 - i. Employment contract or appointment letter of the Club Head Coach
 - ii. Copy of the respective CAF Diploma
- (e) In case of termination of the employment contract by either party during the season, subject to FIFA and FUFA RSTP, the Club shall be obliged to employ a caretaker coach for not more than 4 weeks and the caretaker coach shall have the same minimum requirement as the head coach CAF B for FWSL and CAF C for FWEL. The Applicant must submit an official agreement of the Caretaker Club Head Coach.

7. The Assistant Coach

- (a) The Applicant must appoint or employ an Assistant Head Coach who shall be responsible for assisting the Head Coach in all football technical matters.
- (b) Only persons who hold a minimum of CAF C Diploma for FWSL and CAF D Diploma for FWEL shall be employed as a Club Assistant Coach respectively.
- (c) The Applicant must submit the following;
 - i. Employment contract or appointment letter of the Club Assistant Coach
 - ii. Copy of the respective CAF Diploma.

8. Goalkeeper Coach

- (a) The Applicant must employ a Goalkeeper Coach
- (b) Only persons who hold a FUFA Goalkeeper coach certificate or its equivalent as assessed by FUFA may be employed as a Club Goalkeeper Coach

9. Medical Personnel

- (a) The Applicant must appoint medical personnel responsible for providing medical support and advice to the club as well as implementing a doping prevention policy.
- (b) The medical personnel shall be responsible for medical support during matches and training.
- (c) The medical personnel shall be recognized and certified by the appropriate national health authorities and be duly registered with a relevant professional body and carrying annual active license of that respective body.

10. Officers and/or coaching staff of the Team

- (a) Each participating club in the FWSL shall be responsible throughout the season for ensuring the inclusion of female staff in the official delegation.
- (b) From the list of team officials sitting on the bench, a minimum of two (2) officials i.e (Head Coach, Assistant Coach, Goal Keeper Coach, Doctor) excluding players must be a female.

B) SPORT

Article 15 **Sporting Criteria**

1. **Registration of Players**

- (a) Players of the first team must be registered on an online platform of the licensor, ideally connected with the FIFA Connect ID program to generate a FIFA ID for each player.
- (b) Applicant must have a minimum of (10) TEN players registered and approved by FUFA on the FIFA Connect System at the time of returning the licensing documentations.
- (c) Applicant shall ensure submission of copies of all Contracts agreed between each player (senior team) and the applicant.

2. **Health & Nutrition**

- (a) The Applicants must provide all players registered in the club with full access to medical support services, in accordance with the relevant provisions defined by its licensor in line with its domestic legislation.
- (b) The applicant shall upload the following: -
 - I. Proof of medical examination of the registered and approved Players.
 - II. Proof of medical insurance coverage for registered and approved players.

C) BUSINESS

Article 16 Financial Criteria

1. Annual Budget
 - (a) The Applicant shall submit the next financial year Annual Budget using the template provided by FUFA, that should state the following;
 - i) projected income for the coming Financial Year;
 - ii) projected expenditure for the coming Financial Year;
 - (b) Where resources are to be provided by a sponsor or external financing, the applicant shall submit a letter of confirmation from the natural or legal person signed by an authorized person at such legal entity
 - (c) A license may not be issued if the funding guarantor has a known history by the licensor from the previous financial years of not fulfilling the promised funding
2. Bank Account
 - (a) The Applicant must have a bank account under its name
 - (b) The following transactions must be undertaken on this account;
 - i) Crediting of Revenues from Sale of Football Rights
 - ii) Crediting of Revenues from Sale of Players
 - iii) Crediting of funds from the applicant's financial guarantor
 - iv) Debiting of Payment of players and coaches entitled remunerations
 - (c) The applicant shall submit communication from the bank indicating the current signatories.
 - (d) The applicant shall authorize the licensor to obtain a copy of the bank statement of this account anytime throughout the license period.
3. Other Financial Obligations;
 - (a) The applicant shall be required to
 - i) submit proof of payment to FUFA of the License Application Fees as set by the licensor.
 - ii) Submit the Club Bank Statement for the last 12 months to-date signed by the bank.

Article 17 Marketing and Sales

1. The Applicant shall state and submit:
 - (a) The Official Long Name of the club
 - (b) The Official Short Name of the Club
 - (c) The Nickname of the Club
 - (d) a high-resolution electronic version of the different club jerseys it intends to use for the period of the license.
 - (e) a high-resolution electronic version of the club logo
 - (f) Social Media Accounts (X and TikTok)

Article 18 Communications

1. The applicant shall submit the official address of the club that includes:
 - (a) Email Address of the club
 - (b) Physical Address and GPS locations of:
 - i) Offices
 - ii) Training Ground
 - iii) Stadium
2. The Applicant shall state the signatories of the official communications from the applicant and who signs on behalf the club

Article 19 Infrastructure Criteria

Stadium

1. The Applicant must have a Stadium available to host football matches for its team participating in a competition. The applicant shall submit one of the following:
 - (a) If the Applicant legally owns the Stadium to host all home matches for the license period, shall submit proof of ownership in form of photocopy of the certificate of title (Freehold or mailo or lease or certificate of occupancy or any other legally recognized proof of ownership).
 - (b) If the Applicant does not legally own the stadium, they shall submit an agreement with the legal owner authorizing the Applicant to use the stadium for a minimum of one season. Such agreement shall guarantee the use of the stadium for the Club's home matches in the license period and that the applicant competition matches shall take precedence over any other activity in the stadium.
2. The stadium submitted by the Applicant shall meet the minimum requirements as set

up in the FUFA stadium checklist and shall be subject to other official decisions by FUFA (circular letters, etc.).

- (a) If the Stadium is re-classified or damaged during the season to a standard lower than that of the respective league, the Club shall be stopped from using the Stadium for the specific competition matches and shall be required to submit another Stadium of the required standards.
 - (b) If the Club fails to submit the required stadium in the specified period, the TOC will subject an already approved stadium for the specific club to host matches.
 - (c) The Stadium with the natural grass pitch shall not be used for training. FUFA may issue exceptions to this provision and for a limited period. Contravention of this provision shall lead to a sanction including a fine or deduction of points or both.
 - (d) Not more than 2 Clubs of all league divisions may share a Stadium with natural grass pitch for matches. Not more than 4 Clubs of all league divisions may share a Stadium with Astro turf pitch for matches and/or training.
3. A club may change its home ground only at the end of the first round of the ongoing season but in accordance with the Club Licensing Regulations. However, the above guidance may not apply in the following circumstances:
- (a) Where the concerned fixture is a double header as defined in the FUFA Competitions Rules and determined by the Tournament Organizing Committee (TOC).
 - (b) The status of the registered home ground has deteriorated to the extent that it no longer meets the Club Licensing Regulations and has been verified by the Club Licensing Committee.
 - (c) When the club is serving sanctions by a decision of any of the FUFA Judicial Bodies.
 - (d) In the case of force majeure.

Training facilities

1. The Applicant must have a Training Facility available for the training activities of the club. The applicant shall submit one of the following:
 - (a) If the Applicant legally owns the Training Facility for the license period, shall submit proof of ownership in form of photocopy of the certificate of title (Freehold or mailo or lease or certificate of occupancy or any other legally recognized proof of ownership)
 - (b) If the Applicant does not legally own the training facility, they shall submit an agreement with the legal owner authorizing the Applicant to use the training facility for a minimum of one season. Such agreement shall guarantee the use of

the facility for the Club's training activity in the license period and that the applicant training sessions shall take precedence over any other activity in the training facility.

- (c) The training facilities must meet the category requirements, in accordance with the ones stipulated in the relevant FUFA club competition in which Applicant is applying to participate in.
- (d) The training facilities must fulfil the minimum requirements defined in the FUFA Stadium checklists and be classified according to the category defined for the FUFA club competition that the Applicant is applying to participate in.

Office Space

1. The Applicant must have office space for its administration and personnel. The applicant shall submit one of the following:
 - (a) If the Applicant legally owns the office space shall be required to submit proof of ownership
 - (b) If the Applicant does not legally own the office space, they shall submit an agreement with the legal owner authorizing the Applicant to use the office space for a minimum of one season.
 - (c) The agreement shall guarantee the use of the office space for the Club's offices in the license Period.
 - (d) FUFA may conduct spot-checks anytime during the year and re-evaluation may be done. Any club found to have changed the premises and/or lowered the standard from those presented at inspection shall lead to sanctions including a fine or deduction of points or both.
 - (e) The Mandatory Club Offices shall have the following minimum requirements;
 - i) Befitting Furniture and Fittings
 - ii) Computers and Multi-functional Printer
 - iii) Access to Internet
 - iv) UPS and Alternative Energy Source
 - v) Filing Cabinets
 - vi) Decoration, Branding and Signage
 - vii) Exclusive use by the Club

Article 20 Other Factors for not issuing a Club License

Despite fulfilling all licensing requirements, the License may not be granted where the Applicant has filed and has pending matter(s) of interpretation and application of FUFA

Rules in Courts of Law against another football entity.

Article 21 Failure or apply for a license for a specific division

In the event of failure to obtain or apply for a License, the affected club;

- (a) If it had applied for a FWSL License, it will thereafter be sportingly eligible to apply for the current season FWEL Club License.
- (b) If it had applied for a FWEL License, it will thereafter be sportingly eligible to apply for the current season FUFA Women 3rd Division League Club License.

SECTION 3: FINAL PROVISIONS

Article 22 **Lower League Divisions**

The parameters will be as designed by FUFA Club Licensing Committee from time to time and before start of respective lower league division competition period in the FUFA Calendar

Article 23 **Acts of Integrity**

1. Documents and information submitted by the Applicant will be treated with confidentiality. If a body of the Licensor or Person whether an official or employee of the Licensor is proven by the FUFA Disciplinary Committee to have not respected the confidentiality of submitted information, corrective measures will be applied up to banning from sporting and administrative contact with FUFA or its affiliates/bodies
2. Documents and information submitted by the Applicant will be expected to be correct and complete. If the Applicant or Person whether an official or employee of the Applicant is proven by the FUFA Disciplinary Committee to have submitted incorrect or incomplete information to circumvent these regulations knowingly or unknowingly, corrective measures will be applied that may include;
 - (a) Cancellation of the already issued license and immediate demotion to the lower leagues for the following season
 - (b) Banning from sporting and administrative contact with FUFA or its affiliates/bodies

Article 24 **Control in More than One Club**

1. Members of the Club Board (Executive Committee) inclusive of the Club President or Chairman shall not be appointed/elected as Members of the Board (Executive Committee) of another club in the Professional Leagues until after 5 years from the last time they held such a position at another club.
2. The Club CEO and Club Head Coach may not serve more than 2 clubs in the same season in the same league

Article 25 **FUFA Circulars**

From time to time, FUFA may issue circulars to clarify or even amend any content of these rules and the circular content shall supersede the content of these rules. Clarifications of the existing rules may be communicated before, during or after any incident and they may be used for the incident while amendments will only come into

force after they are issued.

Article 26 Matters not Provided for

Matters not provided for and force majeure will be decided by the FUFA Executive Committee, and their decision shall be final.

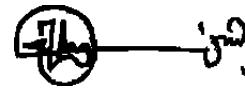
Article 27 Declaration

1. These regulations are approved by the FUFA Executive Committee
2. These rules come into force upon being signed as provided below. Unless amended, these regulations shall remain in force



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Hon. Magogo Moses Hassim
FUFA President



.....

Edgar Watson Ssuubi
FUFA C.E.O

Annex-1: Procedural Rules

1. Scope of Application

- (a) This section defines the procedure to be followed by the Licensor, FIB and AB.
- (b) Any provisions in the FUFA Statutes or in the Club Licensing Regulations that deviate from these Rules shall have precedence over the provisions of these Rules.
- (c) If there are any omissions in these rules, the Decision-Making Bodies will decide in accordance with the FUFA statutes and regulations.

2. Procedural Rights

- (a) The Applicant or appellant's fundamental procedural rights shall be guaranteed, in particular, the right to equal treatment and have a reasoned decision.

3. Official Language

- (a) Applicants must submit all necessary documentary evidence of their compliance with these regulations in English.
- (b) Proceedings at decision making bodies may be conducted in English.

4. Deadlines

- (a) Deadlines are those defined and outlined in official communications issued by FUFA (including circulars, formal letters and email) and via any electronic information platform which may be in use by FUFA
- (b) The Licensor may, alter the deadlines outlined during a cycle and communicate such changes, in a timely manner, to all those involved in the Club Licensing process.
- (c) The deadline shall be deemed to have been observed where the submission is made by midnight the day of the deadline.
- (d) Deadlines are triggered when notified and begin on the day after the parties have received the relevant notification or communication.
- (e) The deadline shall expire at midnight on the last day. If the last day of the time limit is a public holiday in Uganda, the time limit shall expire the next working day.

5. Notifications or Communications

- (a) Notifications or communications shall be served at the contact details of the

Applicant or Appellant as per FUFA records. They may also be served on parties' representatives. They may be made by e-mail or any other means of telecommunication that provides a record of sending thereof.

6. Appeal

- (a) An appellant wishing to appeal before the AB against a decision of the FIB shall submit its/his Request for Appeal to the AB in writing.
- (b) To lodge an appeal, an appellant must pay an appeal fee of 500 UAs
- (c) Appeals may only be submitted by the appellants as defined in Article 8 of these present regulations.
- (d) The time limit to appeal is 3 days after the date on which the FIB's decision was notified to the Applicant.
- (e) The request for appeal must be dated and signed by the Appellant and it must contain:
 - i) The FIB's decision appealed against;
 - ii) The grounds for the appeal;
 - iii) The legal arguments giving rise to the appeal;
 - iv) All supporting documents and evidences upon which the Appellant intends to rely in accordance with Article 8 above.

If these requirements have not been complied with, the appeal may not be admissible. This decision will be taken by the AB.

- i) The License appellant has the right to be heard.
- ii) The appeal shall not have a suspensive effect.

7. Evidence

8. The appellant has the burden of proof.

9. Hearings/Deliberations

- (a) The FIB and AB shall deliberate in chamber.



FUFA

Women's Club Licensing Regulations

Edition 2026